



# SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

5770 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

Mailing Address: 5750 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

## Santa Clara County Special Districts Association

Monday, December 6, 2021

12:00–1:30 p.m.

Join via Zoom Web Conferencing: <https://valleywater.zoom.us/j/9747509355>

Dial-in: +16699009128,,9747509355# US

**A. Call to Order**

Welcome and Introductions

**B. Public Comment:**

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

**C. SCCSDA Guest Presentation:**

Honorable Supervisor Susan Ellenberg, District 4 - *Racial and Economic Equity Initiatives in Santa Clara County Presentation*

**D. State Legislative Office Updates:**

Opportunity to hear updates and ask questions of attending legislative staff

**E. Business**

1. Minutes – Page 3-5 (Discussion and Approval of September 13, 2021 Meeting Minutes)
2. Financial Report - Page 6 (Discussion and Approval of September 13, 2021 Meeting)
3. Minutes – Page 7-12 (Discussion and Approval of June 7, 2021 Meeting Minutes)
4. Financial Report - Page 13 (Discussion and Approval of June 7, 2021 Financial Report)
5. Financial Report – Page 14 (Discussion and Action)
6. 2022 SCCSDA Budget (Discussion and Action)
7. 2022 Membership Dues (Discussion and Action)
8. 2022 Proposed Meeting Schedule – Page 17 (Discussion and Action)
9. 2022 Upcoming Officer Elections (Information Only)
10. SCCSDA Website (Information Only)

**F. Partner Agency Reports**

1. Local Agency Formation Commission:
  - Neelima Palacherla, Executive Officer
  - Yoriko Kishimoto, Special District Representative on LAFCO
2. California Special Districts Association - Colleen Haley, Bay Area Network Field Coordinator

**G. Santa Clara County Special District Association Member Reports**

**H. Review of Action Items and Adjournment**

1. Action Item Review
2. The next meeting is scheduled for: **Monday, March 7, 2022**
3. Adjourn

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**Officers:** Steve Wesolowski, President • Stephanie Moreno, Vice President • Linda LeZotte, Treasurer

**Members:** Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



# SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

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## F1 Meeting Minutes

Santa Clara County Special Districts Association  
Monday, September 13, 2021  
12:00 p.m.–1:30 p.m.

Join via Zoom Web Conferencing:

<https://valleywater.zoom.us/j/85996995323?pwd=VHdzbTZvQUxUUGl2Z1NoY2RUSUJ3QT09>

Meeting ID: 859 9699 5323; Passcode: 859999

Dial-in: + 1-669-900-9128,, 85996995323 #,, \* 859999#

### A. Call to Order – (12:04 PM) : By Steve Wesolowski

Welcome and Introductions.

#### Members (Voting):

Steve Wesolowski, Director, Rancho Rinconada Recreation and Park District (SCCSDA President)  
Bill Bosworth, Director, Cupertino Sanitary District  
Dwight Good, Assistant Chief–Cooperative Protection (CalFire), South Santa Clara County Fire Protection District  
Helen Chapman, Director, Santa Clara Valley Open Space District  
J. Logan, General Manager, Los Altos Hills County Fire District  
Lea Rauscher, Santa Clara Valley Open Space Authority  
Rocelia G. Kmak, Principal Civil Engineer, Infrastructure Development Division, Santa Clara County Department of Roads and Airports  
Sue Fitzpatrick, Saratoga Cemetery District

#### Other Attendees (Non-voting):

Anurag Pal, District Director for Assemblymember Alex Lee  
Colleen Haley, Bay Area Public Affairs Field Coordinator, California Special Districts Association  
Ryan Clausnitzer, Board President for California Special Districts Association  
Joshua Hugg, Governmental Affairs Specialist, Midpeninsula Regional Open Space District  
Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District (Special District Representative at LAFCO and SCCSDA Alternate)  
Neelima Palacherla, Executive Officer, Santa Clara County LAFCO

#### SCCSDA Support Staff:

Domingo Candelas, Office of Government Relations, Valley Water  
Lisa Flores, Office of Government Relations, Valley Water  
Kathy Nguyen, Office of Government Relations, Valley Water

### B. Public Comment

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

Alameda County Mosquito Abatement District's Ryan Clausnitzer introduced himself to the group. He is the CSDA Board President for 2021 and 2022.



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## C. SCCSDA Guest Presentation

Domingo Candelas gave a drought presentation on behalf of Valley Water Board Director, Gary Kremen. The presentation addressed several topics including: the status of our county's water supply, insight on local water usage, water origins and challenges (including environmental challenges), the county's drought status, existing conservation measures, Valley Water conservation programs and rebates, and insight on the county's water future. He also answered questions from attendees.

## D. State Legislative Office Updates:

Anurag Pal, District Director for Assemblymember Alex Lee (Assembly District 25) stated that the legislative session ended and all previously active bills are on the Governor's desk awaiting his signature. Mr. Pal also shared an update on the legislature focused on exempting government agencies from holding in-person meeting during the COVID-19 pandemic. The legislature passed, but it is only applicable in major cities of a population of 250,000 or more (not required for special districts). Mr. Pal also shared information on a town hall hosted by Santa Clara County Supervisor Otto Lee, Assemblymember Alex Lee focused on the COVID-19 pandemic (booster shots, next steps, etc.) occurring 9/13/2021 at 6 p.m. Finally, Mr. Pal shared the Assemblymember is back in the District and will possibly be requesting tours and meetings with some entities.

## E. Business

At 12:35pm, President Wesolowski noted that quorum was not present.

### 1. Minutes – Page 3-6 (Discussion and Approval of June 7, 2021 Meeting Minutes)

Minutes for June 7, 2021 was not approved due to quorum was not present.

### 2. Financial Report – Page 7 (Discussion and Approval)

Financial report was not approved due to quorum was not present.

### 3. SCCSDA Website (Information Only)

Domingo Candelas gave an update on the previously approved SCCSDA website, which is now live, and will be updated by Kathy Nguyen and Stephanie Moreno. He also informed us about the creation of an ad hoc committee that will discuss the intricacies of the website.

## F. Partner Agency Reports

### 1. Local Agency Formation Commission – Neelima Palacherla, Executive Officer Santa Clara

Neelima Palacherla provided an update on the fire service review. The fire service review consisted of three community workshops held during the month of August. The meetings provided an outlet for the community to voice their concerns and as a forum for unaffected agencies to provide input about the fire service review process. The next steps will consist of holding a public hearing on the draft service review, which will be available for public review and comment on the LAFCO website as the date for the public hearing approaches. Apart from this, LAFCO also interviewed and requested information from service providers in order to conduct a community survey. At the end of September, LAFCO will hold a technical advisory committee meeting to analyze preliminary findings of the community survey.

Yoriko Kishimoto, Special District Representative at LAFCO, expressed her gratitude for chairing the technical advisory committee for the fire service study and the participants.

### 2. California Special Districts Association – Colleen Haley, Bay Area Network Field Coordinator



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Colleen Haley gave a legislative update on CSDA's sponsored bill having to do with brown act remote meetings which passed both houses and is currently awaiting the governor's signature. Colleen hopes to have the bill signed before September 30<sup>th</sup>, which is deadline for the current order that allows for remote meetings during state emergencies. Colleen also alerted us of the recent passage of the bill package that allowed for COVID-19 relief funding (\$100 million in funds). Currently, there are currently two periods of eligibility (1) apply for revenue loss that will be calculated by comparing revenue from all fund sources for FY2020-2021 against revenue from the previous year and (2) unanticipated costs experienced between March 4, 2020 and June 15, 2021, which are the eligible claims under the program. It should be noted that all special districts are eligible to apply. Arrearages in the amount of \$2 billion are also available for water and wastewater districts, with the first portion to be distributed to water districts. A survey was distributed for arrearages consideration; however, the deadline has passed and only those who completed the survey will be considered. Specific guidelines on funding eligibility will be available soon. On a similar note, CSDA is highly encouraging folks to contact the County CAO's office for available funding. Due to the surplus of funding they received from two previous federal funding packages, it is possible that they might be able to transfer funding with the granted transfer authority, to special districts. If needed, Colleen can send template guidelines on how to ask for funding from the County.

Colleen also thanked those who attended the CSDA Conference and informed us about the upcoming October Board Clerk Conference.

## **G. Santa Clara County Special District Association Member Reports**

### **1. Rancho Rinconada Recreation & Park District--- Steve Wesolowski**

Steve Wesolowski said that his district stayed open for the last three months following the County guidelines and provided aquatic recreation to the public such as swimming lessons and facility availability on weekends. Apart from this, the District held its first public meeting for a small group in September 2021.

### **2. Cupertino Sanitary District--- Bill Bosworth**

No further updates from the previous meeting.

### **3. Midpeninsula Regional Open Space District--- Yoriko Kishimoto**

Yoriko said that MROSD is working to keep trails and preserves open during this time and thanked staff for their work. The Midpeninsula District is also utilizing resources on wildfire preparedness.

### **4. Saratoga Cemetery District --- Sue Fitzpatrick**

Sue gave no further update.

### **5. Santa Clara Valley Open Space District--- Helen Chapman**

Helen Chapman shared that OSA was awarded \$6 million from the State Government's Flood Protection Grant Program for acquisition property in North Coyote Valley. She also mentioned that legislature passed a budget trailer bill, SB 170, that allocates another \$10 million for purchase.



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## 6. Los Altos Hills County Fire District---J. Logan

J. Logan reported that the Fire District is working on various water vegetation mitigation measures (removal of hazardous fire fuels). The Fire District is also working with Mid- Peninsula Open Space Authority on common boundaries between the District and Mid- Peninsula to examine community strategic fuel break. The joint project is currently undergoing discussions with the Board of Commissioners.

## 7. South Santa Clara County Fire Protection District---Dwight Good

Dwight Good said the Fire Protection District just finished their five-year financial plan which will be presented to the Board of Supervisors in the near future. The District is also soliciting bids for a solar project in one of the District's fire stations. Finally, the District just finished a few ISO reviews for contract fire agencies in the area.

## 8. Santa Clara County Department of Roads and Airports---Rocelia G. Kmak

Rocelia G. Kmak gave no further update.

## 9. Midpeninsula Regional Open Space District---Joshua Hugg

Joshua Hugg shared that MROSD received two member requests for this year's budget. They are: (1) \$8 million for land acquisition in San Mateo County and (2) \$2 million to assist with Highway 17 wildlife and trail crossing project.

## 10. Santa Clara Valley Open Space Authority---Lea Rauscher

Lea Rauscher reported that Santa Clara Valley Open Space Authority will be kicking off their Coyote Valley Master Planning process. The Space Authority will be holding webinars during the next three weeks (September 16<sup>th</sup>, 23<sup>rd</sup>, and 30<sup>th</sup>).

## H. Review of Action Items and Adjournment

By next meeting, the SCCSDA will provide a more detailed update on the website and Domingo will reach out to legislative offices to request a representative at SCCSDA meetings.

Meeting was adjourned at 1:04pm. The next meeting is scheduled for Monday, December 6 2021.



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## E1. Financial Report

*(September 13, 2021 Meeting)*

Balance as of 07/2021 \$5,416.97

Balance on hand as of 08/31/2020 \$5,416.97

MINUTES





# SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

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## Meeting Minutes

Santa Clara County Special Districts Association  
Monday, June 7, 2021  
12:00 p.m.–1:30 p.m.

Join via Zoom Web Conferencing:

<https://valleywater.zoom.us/j/87990003505?pwd=NTFiblV5djY0eGVGYjdRb2UzYS9tdz09&from=addon>

Meeting ID: 879 9000 3505; Passcode: 889389  
Dial-in: +1-669-900-9128,,879-900-03505#,,,,\*889389#

### A. **Call to Order – (12:00 PM) : By Steve Wesolowski**

Welcome and Introductions. Temporarily skipped welcome and introductions to hold a moment of silence for VTA workers, but roll call was ultimately not taken.

#### **Members (Voting):**

Steve Wesolowski, Director, Rancho Rinconada Recreation and Park District (SCCSDA President)  
Stephanie Moreno, Executive Director, Guadalupe-Coyote RCD (SCCSDA Vice President)  
Linda LeZotte, Director, Santa Clara Valley Water District (Valley Water) (SCCSDA Secretary-Treasurer)  
Bill Bosworth, Director, Cupertino Sanitary District  
Helen Chapman, Director, Santa Clara Valley Open Space District  
Jonathan Cowan, Director of Government & Community Relations, El Camino Healthcare District  
Sue Fitzpatrick, Saratoga Cemetery District  
Rocelia G. Kmak, Principal Civil Engineer, Infrastructure Development Division, Santa Clara County Department of Roads and Airports  
Dwight Good, Assistant Chief–Cooperative Protection (CalFire), South Santa Clara County Fire Protection District  
Suwanna Kerdkaew, Deputy Chief, Santa Clara County Central Fire Protection  
Joe Long, Commissioner, Saratoga Fire District  
J.Logan, General Manager, Los Altos Hills County Fire District  
Pete Siemens, Director, Midpeninsula Regional Open Space District  
Peter Van Dyke, President, Loma Prieta Resource Conservation District  
Christine West, Executive Director, South Santa Clara Valley Memorial District

#### **Presenter(s):**

Brian Schmidt, Legislative Advocacy Director, Green Foothills  
Shiloh Ballard, Executive Director, Silicon Valley Bicycle Coalition

#### **Other Attendees (Non-voting):**

Anurag Pal, District Director for Assemblymember Alex Lee  
Brian Glass, Acting Fire Chief, Santa Clara Fire Department  
Colleen Haley, Bay Area Public Affairs Field Coordinator, California Special Districts Association  
Joshua Hugg, Governmental Affairs Specialist, Midpeninsula Regional Open Space District  
Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District (Special District Representative at LAFCO and SCCSDA Alternate)  
Neelima Palacherla, Executive Officer, Santa Clara County LAFCO



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## **SCCSDA Support Staff:**

Domingo Candelas, Office of Government Relations, Valley Water  
Roseryn Bhudsabourg, Office of Government Relations, Valley Water  
Lisa Flores, Office of Government Relations, Valley Water  
Kathy Nguyen, Office of Government Relations, Valley Water

## **B. Public Comment**

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

None.

## **C. SCCSDA Guest Presentation**

Panel Discussion: *How the intersection of special district and nonprofit services can leverage resources and provide benefits to our constituencies.*

Brian Schmidt, Legislative Advocacy Director at Green Foothills:

Director Schmidt gave a five-minute presentation and responded to questions and comments regarding Green Foothills, an organization that advocates for open space and natural resource protection in San Mateo and Santa Clara counties. Green Foothills engages in local land use issues and provides support and information for the decision makers and community leaders. Director Schmidt described how Green Foothills is committed to supporting the environmental activism of marginalized communities, and it is currently partnering with the Amah Mutsun tribal band to protect the sacred landscape called Turistac from a proposed sand and gravel mine. In addition, Green Foothills has established an 8-month community advocates leadership academy to train diverse groups of environmental activists. The program began in 2013 and has had over 200 participants (about 20 graduates per year).

In terms of advocacy, Green Foothills has worked with the state to protect wildlife in Coyote Valley and are now focusing on protecting farm and ranchland from urban sprawl. They are also working to stop development in high-fire areas, and have recently stopped a major hotel in Saratoga. In San Mateo County, they will be organizing to bring back tidal wetlands and to halt development of the area between the Water Pollution and Control Plant, which is a habitat that is close to creeks. Although there are three types of special districts that they've been most involved with – water districts, open space districts, and resource conservation districts – they noted that they are relevant to any district related to open space, and they want to stay in touch with the districts to support their environmental efforts, including writing support letters for grant applications to the state and federal government.

Shiloh Ballard, Executive Director of Silicon Valley Bicycle Coalition:

Director Ballard gave a presentation and responded to questions and comments regarding the activities of the Silicon Valley Bicycle Coalition. She explained that their mission is to improve the community, economy, and environment through normalizing the everyday use of bicycles in San Mateo and Santa Clara Counties. The group advocates for bike-friendly city designs and has commissioned several public opinion studies. She presented data from one of these studies and explained that even though roads are unsafe (40,000 people are killed in car accidents per year), most people choose cars because they provide the fastest transportation. Director Ballard also explained that the number one reason people do not choose bikes is safety, but that people do report feeling safe when riding bikes on trails. Consequently, the Coalition has been focused on legislation that will make roads feel more like trails by expanding bike lanes and bike infrastructure. The Bicycle Coalition has been working with the VTA on Measure B and





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implementing adult education programs to make people feel safer. They have also worked with Midpeninsula Regional Open Space District, the Santa Clara Valley Open Space Authority, and Valley Water to expand access to open space and have encouraged kids to attend cleanups. They hope to continue their work with special districts in the future, and they also urge the special districts to act on their preferred issues. The Silicon Valley Bicycle Coalition plans to encourage Valley Water to provide more points for trail access and request that the VTA allocate funds through a different formula.

Steve Holmes, Executive Director of South Bay Clean Creeks Coalition

Steve Holmes was unable to attend the meeting.

## **D. CSDA-Endorsed Business Affiliate Introduction**

Urban Futures, Inc. Pension Advisory Services, Julio Morales

Julio Morales provided an overview of the pension advisory services his organization offers to special districts. His service would help the special districts analyze and work through their pension liabilities. He explained how many agencies, including Valley Water, have large pension liabilities and high annual payments. He then described his services and business process. He would help agencies determine funding strategies and risks and then develop a plan to implement the financial policies. Mr. Morales also indicated the company is a CSDA-endorsed affiliate and has negotiated discounted set fees through them for members.

## **E. State Legislative Office Updates:**

Anurag Pal, District Director for Assemblymember Alex Lee (Assembly District 25) gave a quick update on Assemblymember Lee's upcoming emergency preparedness Town Hall that will take place on June 25 from 12 pm -1:30 pm.

## **F. Business**

### **1. Minutes: Page 2 (Discussion and Approval of March 1, 2021 Meeting Minutes)**

Action: S. Wesolowski moved to approve as presented, H. Chapman seconded; approved unanimously.

### **2. Financial Report: Page 6 (Discussion and Action)**

Action: L. LeZotte moved to approve, S. Wesolowski seconded approval; approved unanimously.

### **3. Officer Titles: Page 8 (Discussion and Action)**

S. Wesolowski noted that the bylaws state that the names of the officers are President, Vice President, and Secretary Treasurer rather than Chair, Vice Chair, and Treasurer.

Action: S. Moreno moved to approve as stated in the agenda packet, S. Wesolowski seconded approval; approved unanimously.

### **4. SCCSDA Website (Discussion and Action)**

S. Moreno explained that last year the membership created an ad hoc committee that set up the form and content for a new website. The committee requests permission for the website to



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go live urgently because the host of the old website has suspended service, meaning the old website cannot be updated. The format, content, and administration of the new website will be discussed in the September meeting. S. Moreno also encouraged other members of the ad hoc committee to take the Streamline training that is required to edit the website. The ad hoc committee will also have another meeting to finish the process of formalizing the website, and several more seats on the ad hoc committee are available. A request will also be sent out to update the roster. S. Wesolowski noted that several voting members have not paid their dues to the SCCSDA during Covid and reminded organizations to do so.

Action: SCCSDA membership had no objections for the website to go live.

## G. Partner Agency Reports

### 1. Local Agency Formation Commission – Neelima Palacherla, Executive Officer Santa Clara

Neelima Palacherla stated that the SCCSDA received notification of LAFCO’s adopted budget for FY22, which is 10% lower than the past year. She also gave an update on the Countywide fire service review. They have a consultant and have sent a fact sheet to the special districts. To increase its outreach to the community during the review, LAFCO is developing a website and will hold three community workshops around July and August. She thanked the cities and fire districts for participating in the study. LAFCO previously established a technical advisory committee (TAC) composed of members from LAFCO, the Fire Chiefs Association, and the City Managers Association. The goal of the TAC is to serve as a liaison with the agencies and LAFCO and to provide expertise and guidance to LAFCO and the consultant. TAC meetings are public. S. Moreno suggested that Yoriko Kishimoto, the Special District Representative on LAFCO, have a standing report included on the agendas. S. Wesolowski suggested it be in the same area of the report as N. Palacherla’s report. Executive Officer Palacherla and Director Kishimoto responded to questions and comments.

### 2. California Special Districts Association – Colleen Haley, Bay Area Network Field Coordinator

Colleen Haley gave a legislative update on the Covid relief funding. Although CSDA made significant leeway in its first attempt at federal lobbying, the congressional bills and Senate companion bills did not pass. However, the federal government included the definition of a special district in its federal code for the first time, a significant step that will allow special districts to receive funding in the future. The federal government also granted transfer authority to federal, state, and local governments, meaning each of these governments can transfer federal funds to the special districts. After the American Rescue Act was passed, CSDA began to lobby every state legislative team in the state. CSDA was ultimately able to get state government to propose \$2 billion for all utilities, \$5 billion for water and wastewater infrastructure projects, \$250 million for relief funding, and \$3 billion for zero emission transit, which is around 20% of CSDA’s ask. These apportionments represent all the funds granted, but they are available to special districts. Unfortunately, these grants left out funds for fire, healthcare, libraries, veterans, pollution, and open spaces, meaning these special districts were not allocated funds. The state assembly has proposed \$100 million in funding to special districts for their June 15 budget, and CSDA is working with special districts to determine their needs.

They will then report these numbers to the California Department of Finance and the Governor’s Office, who will create a plan to distribute the funds.



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CSDA also reached out to Bay Area counties to ask if they had leftover funds and if they would sign a coalition letter in support of special districts being funded by the state. However, most counties have policies that dictate that it is not within their legislative platform to provide support for special districts or ask the state to do so. As of now, Alameda County is considering signing, and so far Assemblymember Evan Low, state Senator Becker, and Congressman Ro Khanna signed on to the letter. Currently, to be eligible for a piece of the \$100 million funding, special districts must demonstrate financial need. She noted that the special districts should not demonstrate their need with PPE costs, and should instead focus on the services they were unable to provide for communities due to the increased costs of Covid. In the future, CSDA will focus on building relationships with legislators and County supervisors, and it hopes to potentially include some of these elected officials in these meetings.

## H. Santa Clara County Special District Association Member Reports

### 1. Rancho Rinconada Recreation & Park District--- Steve Wesolowski

Steve Wesolowski said that his district is opening up and is preparing for further reopening on June 15. The district is now providing lessons and is reaching out to Cupertino to work together during the reopening.

### 2. Santa Clara Valley Water District (Valley Water) --- Linda LeZotte

Linda LeZotte reminded the SCCSDA that California is in an exceptional drought and the water district will be holding a special meeting on June 8. Valley Water will be asking Santa Clara County to declare a water emergency and will call on retailers to implement water use restrictions that will result in an over 30% reduction in water use. She notes that the resolution attached to the district's Wednesday meeting provides further information. She wants to stress that this drought accelerated faster and more severely than the last drought, and she reaffirmed that water conservation is way of life going forward.

### 3. Cupertino Sanitary District--- Bill Bosworth

Bill Bosworth reminded the SCCSDA that the Cupertino Sanitary District operates a major sewage treatment plant owned by Santa Clara and San Jose, and the district owns capacity rights. All of the sewage from the district flows into the plant, and with the increases in population, the district is approaching limitations on how much sewage they can send through the pipeline into the treatment plant. The district will have to come up with ways to increase capacity, and they are hoping to put new caveats into developments, especially since the state just ordered Cupertino to build 5,000 new homes.

### 4. El Camino Hospital--- Jonathan Cowan

John Cowan informed the SCCSDA that El Camino Hospital is continuing to run its vaccination site in North Sunnyvale that is open from 10 am to 4 pm and takes walk-ins between 9 am and 3 pm. In addition, another local vaccination clinic will start operating in June. He asked the other districts to forward him recommendations of groups who have not had enough access to vaccines, and he will conduct outreach to those groups.

### 5. Los Altos Hills County Fire District --- J. Logan

J. Logan notified the SCCSDA of a regional partnership between the Los Altos Hills County Fire District, Central Fire, and the City of Palo Alto that will provide funding to allow fire crews to expand services at an underutilized fire station called Fire Station 8 in Foothills Park. The station will provide fire and emergency medical services during the



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high fire season starting June 13 through October 31. Suwanna Kerdkaew, the acting assistant chief, explained that Santa Clara County Fire and the Palo Alto Fire Department will alternate staffing the station, and Kerdkaew is going over expectations and coordinating between them. This station will help lower dispatch times to that area, which is more difficult to serve.

### 6. Midpeninsula Regional Open Space District--- Pete Siemens

Pete Siemens noted that his district had finished up a major multi-year study of environmental documents relating to fire resilience. This study gives the district a structure for future and how it will conduct fire prevention activities that include forest-thinning and fire road clearances. They are currently working to increase their staff numbers in order to remove hazards in their property, and their new staffing models will take into account the fact that fire resiliency work has increased significantly. They are currently in a good position to apply for federal and state grants, and they will be doing many cooperative projects with the fire agencies in the future. They also notified the SCCSDA that remodels to the headquarters building in Los Altos are coming along on schedule, and they will be able to move in and have in-person meetings there during the spring of next year.

### 7. Santa Clara Valley Open Space District--- Helen Chapman

Helen Chapman reported that her district has entered a partnership with the Peninsula Open Space Trust (POST) and is managing two new properties in Coyote Valley. Tomorrow, the County Board of Supervisors will hear an item about the climate change overlay zone on the county level. The City of San Jose has already approved the overlay, so after the meeting both County and City policies will be in alignment. With this item, jobs would be passed out of Coyote Valley and into Diridon Station, and the district is also looking at the historical preservation of significant portion of land.

### 8. Guadalupe-Coyote Resource Conservation District--- Stephanie Moreno

Stephanie Moreno informed the SCCSDA that throughout last year, the district has worked on diversity and inclusion being present in all of their policies and procedures. They have adopted an environmental and social justice policy recognizing that social justice is essential to everything that they do. The Board President asked for an update what other special districts doing, so she will be reaching out to other districts about their policies. Secondly, they are going to reapply for Cal Recycle Farm and Ranch grant in August. The grant will allow them to provide illegal dumping cleanup services to special districts who have public land used or zoned for agricultural purposes. She informed the districts that her district could get funding to clean up illegal dump sites on their property, and she encouraged the districts to reach out.

### I. Review of Action Items and Adjournment

By next meeting, the SCCSDA plans to have a working website up and running, and they invite others to join the ad hoc committee.

The next meeting is scheduled for Monday, September 13, 2021.



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## E1. Financial Report *(June 7, 2021 Meeting)*

Balance as of 4/1/2021

\$5,952.27

Withdraws

\$635.30

*GoDaddy (Domain Name)*

\$40.34

*Go Daddy (Website Builder)*

\$191.76

*Constant Contact (eblast)*

\$403.20

Balance on hand as of 4/30/2021

\$5,316.97



# SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

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## E5. Financial Report

Balance as of 10/1/2021	\$5,416.97
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Balance on hand as of 10/31/2021	<u>\$5,416.97</u>
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Item E6 and E7: 2021 SCCSDA Budget and 2022 Membership Dues

Santa Clara County Special Districts Association (projected 2022 budget)

Starting date

1/1/2022

	Beginning	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
1 Cash on hand (beginning of month)	5,417	5,417	7,401	7,385	6,906	6,890	6,874	6,598	6,582	6,566	6,290	5,574	5,558	
2														
3 <b>CASH RECEIPTS</b>														
4 Dues of \$100 and 20 paid memberships		2,000												2,000
5 <b>TOTAL CASH RECEIPTS</b>		2,000	0	0	0	0	0	0	0	0	0	0	0	2,000
6 <b>Total cash available</b>	5,417	7,417	7,401	7,385	6,906	6,890	6,874	6,598	6,582	6,566	6,290	5,574	5,558	
7														
8 <b>CASH PAID OUT</b>														
9 Lunches for Meetings							260			260			260	780
10 Go Daddy Domain Name													41	41
11 Constant Contact (annual)				463										463
12 Conference & Event Fees										700				700
13 Mileage and Travel Reimbursement														0
14 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
15														0
16 Miscellaneous														0
17 <b>SUBTOTAL</b>		16	16	479	16	16	276	16	16	276	716	16	317	2,176
18														0
19														0
20														0
21														0
22														0
23 <b>TOTAL CASH PAID OUT</b>		16	16	479	16	16	276	16	16	276	716	16	317	2,176
24 <b>Cash on hand (end of month)</b>	5,417	7,401	7,385	6,906	6,890	6,874	6,598	6,582	6,566	6,290	5,574	5,558	5,241	

	Beginning	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
25 Cash on hand (beginning of month)	5,417	5,417	7,901	7,885	7,406	7,390	7,374	7,098	7,082	7,066	6,790	6,074	6,058	
26														
27 <b>CASH RECEIPTS</b>														
28 Dues of \$125 and 20 paid memberships		2,500												2,500
29 <b>TOTAL CASH RECEIPTS</b>		2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
30 <b>Total cash available</b>	5,417	7,917	7,901	7,885	7,406	7,390	7,374	7,098	7,082	7,066	6,790	6,074	6,058	
31														
32 <b>CASH PAID OUT</b>														
33 Lunches for Meetings							260			260			260	780
34 Go Daddy Domain Name													41	41
35 Constant Contact (annual)				463										463
36 Conference & Event Fees										700				700
37 Mileage and Travel Reimbursement														0
38 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
39														0
40 Miscellaneous														0
41 <b>SUBTOTAL</b>		16	16	479	16	16	276	16	16	276	716	16	317	2,176

	Beginning	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
42														0
43														0
44														0
45														0
46														0
47	<b>TOTAL CASH PAID OUT</b>	16	16	479	16	16	276	16	16	276	716	16	317	2,176
48	<b>Cash on hand (end of month)</b>	5,417	7,901	7,885	7,406	7,390	7,374	7,098	7,082	7,066	6,790	6,074	6,058	<b>5,741</b>

	Beginning	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Total
49	<b>Cash on hand (beginning of month)</b>	5,417	5,417	8,401	8,385	7,906	7,890	7,874	7,598	7,582	7,566	7,290	6,574	6,558
50														
51	<b>CASH RECEIPTS</b>													
52	<b>Dues of \$150 and 20 paid memberships</b>	3,000												3,000
53	<b>TOTAL CASH RECEIPTS</b>	3,000	0	0	0	0	0	0	0	0	0	0	0	3,000
54	<b>Total cash available</b>	5,417	8,417	8,401	8,385	7,906	7,890	7,874	7,598	7,582	7,566	7,290	6,574	6,558
55														
56	<b>CASH PAID OUT</b>													
57	Lunches for Meetings						260			260			260	780
58	Go Daddy Domain Name												41	41
59	Constant Contact (annual)			463										463
60	Conference & Event Fees									700				700
61	Mileage and Travel Reimbursement													0
62	Banking Expenses	16	16	16	16	16	16	16	16	16	16	16	16	192
63														0
64	Miscellaneous													0
65	<b>SUBTOTAL</b>	16	16	479	16	16	276	16	16	276	716	16	317	2,176
66														0
67														0
68														0
69														0
70														0
71	<b>TOTAL CASH PAID OUT</b>	16	16	479	16	16	276	16	16	276	716	16	317	2,176
72	<b>Cash on hand (end of month)</b>	5,417	8,401	8,385	7,906	7,890	7,874	7,598	7,582	7,566	7,290	6,574	6,558	<b>6,241</b>



## **E8. 2022 Proposed Meeting Schedule**

March 7, 2022

June 6, 2022

September 12, 2022

December 5, 2022