



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

Mailing Address: 5750 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

Santa Clara County Special Districts Association

Monday, March 2, 2020

12:00–1:30 p.m.

Valley Water
Administration Building in Conference Room B-108
5750 Almaden Expressway
San Jose, CA 95118

Join via Zoom Web Conferencing: <https://zoom.us/j/8184155738>;
Dial-in: 1-720-707-2699, Code 8184155738#

- A. **Call to Order**
Welcome and Introductions
- B. **Public Comment:**
Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)
- C. **Approval of Minutes**
Discussion and Approval of December 2, 2019 Meeting Minutes - **Page 2 (Action)**
- D. **SCCSDA Member Presentations:**
 1. Local Agency Formation Commission - Neelima Palacherla, Executive Officer
- E. **State Legislative Office Updates:**
Opportunity to hear updates and ask questions of attending legislative staff.
- F. **Business**
 1. Financial Report - **Page 7 (Discussion and Action)**
 2. Amendment to Bylaws Regarding Policy Position **Page 8 - (Discussion and Action)**
 3. 2020 Proposed Meeting Schedule – **Page 9 (Discussion and Action)**
 4. Officer Elections (**Discussion and Action**)
 5. Spring Newsletter Items (**Due by April 1st**)
- G. **Partner Agency Reports**
 1. Local Agency Formation Commission - Neelima Palacherla, Executive Officer
 2. League of California Cities - Nancy Hall-Bennett
 3. California Special Districts Association - Colleen Haley, Bay Area Network Field Coordinator
- H. **Santa Clara County Special District Association Member Reports**
- I. **Review of Action Items and Adjournment**
 1. Action Item Review
 2. The next meeting is scheduled for: **Monday, June 1, 2020**
 3. Adjourn

Officers: Stephanie Moreno, Chair • Steve Wesolowski, Vice-Chair • Tony Estremera, Secretary/Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



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C. Meeting Minutes

Santa Clara County Special Districts Association
Monday, December 2, 2019
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- A. Call to Order (12:03)** By: Steve Wesolowski
Welcome and Introductions

Santa Clara County Special District Association Attendees:

- Cupertino Sanitary District: Bill Bosworth
- South Santa Clara County Fire District: Jim Crawford
- Santa Clara County (Roads and Airport): Leo Camacho
- Los Altos Hills County Fire District: J Logan & Denise Gluhan
- Midpeninsula Regional Open Space District: Joshua Hugg
- Rancho Rinconada Recreation & Park District: Steve Wesolowski
- LAFCO: Neelima Palacherla
- Saratoga Fire Protection District: Joe Long
- Santa Clara Valley Water District: Linda LeZotte
- Santa Clara Valley Open Space Authority: Lea Rauscher (via Zoom)

**SCCSDA support staff: Rachael Gibson (Valley Water), Kathy Nguyen (Valley Water),
Veronica Bartek (Valley Water).**

Other attendees: CSDA Mustafa Hessabi, Asm. Kansen Chu's Staff Anurag Pal (via Zoom),
Doug Muirhead, Morgan Hill resident

- B. Public Comment:**
Opportunity for members of the public to make comments or ask questions (3
minutes/speaker)

No Public Comments.

- C. Approval of Minutes**
Discussion and Approval of September 9, 2019 Meeting Minutes -
Minutes were approved as submitted.

- D. SCCSDA Member Presentations:**
1. Los Altos Hills County Fire District (J Logan & Denise Gluhan)



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

J Logan & Denise Gluhan gave an overview of the history, services, program goals and efforts for fire protection in the Los Altos Hills County Fire District.

2. The presentation from the GCRC was continued since Stephanie Moreno was sick.

E. State Legislative Office Updates:

Opportunity to hear updates and ask questions of attending legislative staff.

Anurag Pal (District Director for Asm. Chu) reported they are preparing for the 2020 Legislative Session and are still taking suggestions for legislative bill ideas through December. Mentioned they are working on items dealing with PG&E; Public Safety Power Shutoff and the Census. Asm. Chu will be holding a Town Hall on 1/6/20 regarding the Census.

F. Business

1. Financial Report - **Page 7 (Discussion and Action)**

Action: S. Wesolowski moved to approve, L. LeZotte seconded; approved unanimously.

2. 2020 Membership Dues – **Page 8 (Discussion and Action)**

The group discussed increasing dues or remaining the same at \$100.

Action: J. Crawford moved to approve to remain \$100.00 and asks everyone to recruit new members, S. Wesolowski seconded; approved unanimously.

3. 2020 SCCSDA Budget – **Page 6 (Discussion and Action)**

Action: J. Crawford moved to approve, L. LeZotte seconded; approved unanimously.

At this point, the SCCSDA lost quorum, so the next action items were continued to the March meeting.

4. Amendment to Bylaws Regarding Policy Position **Page 9 - (Discussion and Action)**

Discussion occurred regarding the amendment to the bylaws. Joe Long at Saratoga Fire District opposed the amendment as did Linda LeZotte after sharing her concerns. Jim Crawford of the South Santa Clara County Fire District shared his thoughts in favor of the amendment changes. The item was continue to the March meeting for more discussion and action.

5. 2020 Proposed Meeting Schedule – **Page 7 (Discussion and Action)**

The Meeting schedule was noted and continued to the March meeting for action.

6. Upcoming Officer Elections (**Information**)

This item was continued to the March meeting for action.

G. Partner Agency Reports

1. **Local Agency Formation Commission - Neelima Palacherla, Executive Officer**



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Neelima Palacherla from LAFCO handed out brochures, “What is LAFCO?” and “Santa Clara County and Cities Boundaries Maps.” They are starting to distribute to the affected agencies members of the public and community organizations. LAFCO offered to do a presentation at the March meeting.

She also provided an update on the Rancho Rinconada Recreation & Park District special study. Due to unexpected staff turnover at the City of Cupertino there has been a delay with the study. The City of Cupertino does have a new interim Director of Parks and Recreation, LAFCO is waiting on a date from the City to know when they can move forward.

LAFCO Meeting scheduled for this Wednesday, 12/4 and the Agenda is posted on their website.

2. California Special Districts Association – Mustafa Hessabi

Mustafa Hessabi from California Special Districts Association (CSDA) handed out information on their 2019 major accomplishments and gave a brief overview of the accomplishments. Held first Special District Week in 2019. Looking to propose another in 2020. They also provided a brief overview of who CSDA collaborates and partners with on lawsuits that affect special districts and their process.

CSDA recently did a Public Safety Power Shutoff Survey and requested the participation of the membership. Rachael Gibson from Valley Water mentioned that Valley Water has completed the survey and that it was very easy and recommends everyone else submit as well.

H. Santa Clara County Special District Association Member Reports

S. Wesolowski: Rancho Rinconada Recreation and Park District reported on a successful year and is looking for candidates to fill open positions.

J. Crawford: South Santa Clara County Fire District provided a response back on a draft study for a Management Audit conducted by the County Board of Supervisors. The report should be coming out from the County Board of Supervisors soon. Also, they are finishing up a study for Morgan Hill, Gilroy and South County. They have 40 finding and 10 recommendations. The study can be found on the Morgan Hill City Council’s web page on the 12/4 meeting agenda and on SSCCFD’s web page.

L. LeZotte: As the flood protection agency, Valley Water is gearing up for the rainy season. Asked everyone to report downed trees or creek blockages and crews will be sent out as needed.

L. Camacho: Santa Clara County Roads & Airports Department, Introduced himself to the group, new to the Association.

Meeting Adjourned 1:38PM



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

F1. Financial Report

Balance as 01/01/2020	\$2,821.13
Expenses	
California Dinning Services, Dec Meeting	\$-230.91
Service fees:	\$-16.00
Balance on hand as of 2/01/2020	<u>\$2,805.13</u>

F2. Amendment to Bylaws

ARTICLE X.

LEGISLATIVE POSITIONS

Section 1. Because SCCSDA consists of diverse special districts with different missions, responsibilities, and authorities, the Board of Directors is precluded from taking a position on any legislation or ballot initiative unless it is one sponsored by the California Special Districts Association (CSDA). If CSDA requests a position on their sponsored legislation or ballot initiative, the Board of Directors may only take action if the following criteria are met:

- A. The representative for the member agency has been given a 30-day notice of the legislation or ballot initiative before it is scheduled for a vote to ensure adequate time to obtain feedback from the representative's governing authority;
- B. The proposed position is not in opposition to one taken by CSDA, as set forth in the agreement between CSDA and SCCSDA; and
- C. The legislation or ballot initiative has an impact on member or special districts generally rather than on an individual district, or a class or type of special district.

Section 2. Members of dependent special districts shall have the option of not participating in a position vote in deference to their oversight agency. If a member district exercises this option, it will not be counted or included in the Board's vote or discussion, but its representative may make comments as a public member.

Section 3. Any vote to take a position on legislation or a ballot initiative will have the approving and dissenting individual member districts' votes recorded in the minutes.

Section 4.

Original proposal: This section does not preclude individual member districts from taking their own respective positions on legislation and/or ballot initiatives affecting special districts. The SCCSDA shall help facilitate such requests by making available the contact list for SCCSDA member agency representatives to any representative making the request.

Revised proposal: This section does not preclude individual member districts from taking their own respective positions on legislation and/or ballot initiatives affecting special districts. Individual member districts also may choose to present information regarding legislation they are sponsoring during the Member Roundtable section of the agenda, although they may not ask for a vote of the membership. If requested, the SCCSDA will make available the contact list for SCCSDA member agency representatives to any member making the request.

F3. 2020 Meeting Schedule

March 2, 2020
June 1, 2020
September 14, 2020
December 7, 2020