



# SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

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Mailing Address: 5750 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

## Santa Clara County Special Districts Association

Monday, June 7, 2021

12:00–1:30 p.m.

Join via Zoom Web Conferencing:

<https://valleywater.zoom.us/j/87990003505?pwd=NTFibIV5djY0eGVGYjdRb2UzYS9tdz09&from=addon>

Meeting ID: 879 9000 3505; Passcode: 889389

Dial-in: +1-669-900-9128,,879-900-03505#,,, \*889389#

**A. Call to Order**

Welcome and Introductions

**B. Public Comment**

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

**C. SCCSDA Guest Presentation**

Panel Discussion: *How the intersection of special district and nonprofit services can leverage resources and provide benefits to our constituencies.*

- Green Foothills Brian Schmidt, Legislative Advocacy Director
- South Bay Clean Creeks Coalition, Steve Holmes, Executive Director
- Silicon Valley Bicycle Coalition, Shiloh Ballard, Executive Director

**D. CSDA-Endorsed Business Affiliate Introduction**

- Urban Futures, Inc. Pension Advisory Services, Julio Morales

**E. State Legislative Office Updates:**

Opportunity to hear updates and ask questions of attending legislative staff

**F. Business**

1. Minutes: Page 2 (Discussion and Approval of March 1, 2021 Meeting Minutes)
2. Financial Report: Page 6 (Discussion and Action)
3. Officer Titles: Page 8 (Discussion and Action)
4. SCCSDA Website (Discussion and Action)

**G. Partner Agency Reports**

1. Local Agency Formation Commission – Neelima Palacherla, Executive Officer
2. California Special Districts Association – Colleen Haley, Bay Area Network Field Coordinator

**H. Santa Clara County Special District Association Member Reports**

**I. Review of Action Items and Adjournment**

1. Action Item Review
2. The next meeting is scheduled for: **Monday, September 13, 2021**
3. Adjourn

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**Officers:** Steve Wesolowski, Chair • Stephanie Moreno, Vice-Chair • Linda LeZotte, Secretary/Treasurer

**Members:** Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



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## F1 Meeting Minutes

Santa Clara County Special Districts Association  
Monday, March 1, 2021  
12:00pm–1:30 p.m.

Join via Zoom Web Conferencing:

<https://valleywater.zoom.us/j/87990003505?pwd=NTFibIV5djY0eGVGYjdRb2UzYS9tdz09&from=addon>

Meeting ID: 879 9000 3505; Passcode: 889389

Dial-in: +1-669-900-9128,,879-900-03505#,,, \*889389#

### A. **Call to Order (12:02)** By: Steve Wesolowski

Welcome and Introductions

#### **Members (Voting):**

Steve Wesolowski, Director, Rancho Rinconada Recreation & Park District (SCCSDA Chair)  
Stephanie Moreno, Executive Director, Guadalupe-Coyote RCD (SCCSDA Vice-Chair)  
Linda LeZotte, Director, Santa Clara Valley Water District (Valley Water) (SCCSDA Treasurer)  
Bill Bosworth, Director, Cupertino Sanitary District  
Helen Chapman, Director, Santa Clara Valley Open Space District  
Jonathan Cowan, Director of Government & Community Relations, El Camino Healthcare District  
Sue Fitzpatrick, Saratoga Cemetery District  
Dwight Good, Assistant Chief–Cooperative Protection (CalFire), South Santa Clara County Fire Protection District  
Rocelia G. Kmak, County Sanitation District 2-3; Santa Clara County Lighting Service Area  
J. Logan, General Manager, Los Altos Hills County Fire District  
Pete Siemens, Director, Midpeninsula Regional Open Space District  
Peter Van Dyke, President, Loma Prieta Resource Conservation District  
Christine West, Executive Director, South Santa Clara Valley Memorial District

#### **Presenter(s):**

The Honorable Otto Lee, District 3 Supervisor, Santa Clara County

#### **Other Attendees (Non-voting):**

Matthew Jorgens, Field Representative for Assemblymember Alex Lee  
Colleen Haley, Bay Area Public Affairs Field Coordinator, California Special Districts Association  
Joshua Hugg, Governmental Affairs Specialist, Midpeninsula Regional Open Space District  
Alex Kennett, Chairperson, Santa Clara Valley Open Space Authority  
Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District (SCCSDA Alternate)  
Gary Kremen, Vice Chair, Santa Clara Valley Water District (Valley Water) (SCCSDA Alternate)  
Seth Miller, Regional Public Affairs Manager, Peninsula Division, League of California Cities  
Neelima Palacherla, Executive Officer, Santa Clara County LAFCO  
Lea Rauscher, Assistant General Manager, Santa Clara Valley Open Space Authority  
Don Rocha, Deputy Administrative Officer, Office of Government Relations, Santa Clara Valley Water District (Valley Water)  
Richard Santos, Director, Santa Clara Valley Water District



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## **SCCSDA Support Staff:**

Domingo Candelas, Office of Government Relations, Valley Water  
Lisa Flores, Office of Government Relations, Valley Water  
Kathy Nguyen, Office of Government Relations, Valley Water

## **B. Public Comment:**

Opportunity for members of the public to make comments or ask questions (3 minutes/speaker)

None.

## **C. Approval of Minutes**

Discussion and Approval of March 2021 Meeting Minutes - Minutes were approved as submitted.

Action: L. LeZotte moved to approve, B. Bosworth seconded; approved unanimously (abstained: H. Chapman and C. West)

## **D. SCCSDA Guest Presentation:**

Office of Supervisor Otto Lee:

The Honorable Otto Lee, Santa Clara County District 3 Supervisor, gave an update on the efforts that are being made in managing the COVID-19 pandemic. He announced that Levi Stadium has been converted to one of the vaccine sites and can serve up to 15,000 individuals per day. He also announced that FDA has approved the one-shot vaccine, Johnson & Johnson, and that Santa Clara County hopes to acquire the vaccine shortly. He also shared that Santa Clara County has opened new vaccination sites, especially in hard hit areas such as the east side, and expanded the eligibility category for the vaccine (teachers, grocery workers, agricultural workers, etc.). Regarding the unhoused and homeless situation, Supervisor Otto Lee stated that Measure A funds (950 million dollars) has allowed many housing units to be built, and the County is continuing to work on getting people housed in a variety of ways; however, despite this many folks still remained unhoused. He would like to become more connected with the special districts on this issue, and has asked for Valley Water's help in managing the homeless population residing in the waterways. He indicated he would like to work closer with special districts on land conservation management since District 3 is the second largest district in Santa Clara County, with a size approximately three times the size of San Francisco. A lot of it is more rural, and those areas need to be aware of issues such as fire protection and other types of environmental protection and preservation. He also mentioned impacts from climate change.

Supervisor Otto is looking for feedback from the special districts as to how his office can help regarding all of these issues, and responded to comments and questions from meeting participants.



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## **E. State Legislative Office Updates:**

Opportunity to hear updates and ask questions of attending legislative staff.

Matthew Jorgens, Field Member for Assemblymember Alex Lee (Assembly District 25) shared information on the upcoming March 8<sup>th</sup> Town Hall. The town hall will focus on renter and tenant protections, as well as SB91 protections.

## **F. Business**

### 1. Financial Report - **Page 6** (Discussion and Action)

Action: S. Fitzpatrick moved to approve, S. Moreno seconded; approved unanimously.

### 2. Officer Elections (Discussion and Action)

Chair: Re-elect Steve Wesolowski

Action: S. Moreno moved to approve, B. Bosworth seconded; approved unanimously.

Vice Chair: Re-elect Stephanie Moreno

Action: S. Wesolowski moved to approve, P. Siemens seconded; approved unanimously.

Treasurer: Elect Linda LeZotte

Action: S. Moreno moved to approve, C. West seconded; approved unanimously.

### 3. Website Platform Streamline: [www.sccsda.net](http://www.sccsda.net) (Discussion and Action) and creation of an ad hoc committee

Action: S. Moreno moved to approve the agreement with Streamline and create an ad hoc committee. S. Wesolowski seconded; approved unanimously. Vice-Chair Moreno will convene the meeting; S. Fitzpatrick and C. West volunteered for the committee.

## **G. Partner Agency Reports**

### 1. **Local Agency Formation Commission - Neelima Palacherla, Executive Officer**

Neelima Palacherla stated that on February 3<sup>rd</sup> LAFCO's meeting initiated a dissolution of an inactive district and at the April meeting it will dissolve the reclamation district (#166). She also gave an update on the Countywide fire service review. She mentioned the commission authorized release of a Request For Proposal (RFP) to seek a Consultant and expects to have a Consultant by the end of March. A technical advisory committee was also established with representation from the Fire Chiefs Association, City Managers Association, and LAFCO Commissioners. She thanked the districts who participated in the Independent Special District Selection Committee meeting in January to help select members to serve on LAFCO.

### 2. **California Special Districts Association – Colleen Haley**

Colleen Haley gave a legislative update on the Special Districts Provide Essential Services Act and the remote meeting bill. The essential services act is still active, but was reintroduced this year by Garamendi due to the ongoing debate around stimulus funding. This act would allow special district to



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access future COVID relief funds and define special districts at a federal level, which is a reason why special districts have been excluded from funding. The bill is a U.S. Congressional bill and has a companion bill in the Senate. CSDA is asking for letters of support for this bill.

The remote meeting bill arose from Governor Newsom's executive order relaxing the Brown Act and allowing individuals to meet remotely; however, the bill did not include an end date. CSDA is asking for letters of support to continue meeting remotely on an emergency basis. Colleen also informed attendees of the special districts leadership foundation transparency certificate, which was initially developed after the Little Hoover Commission audit a few years ago. This certificate is based on paperwork and reports compiled and submitted by the districts, and can be renewed every 3 years. It can be found at [Sdlf.org](http://Sdlf.org). Colleen also shared that CSDA's webinars are free this year, which includes the required webinars for special districts. She also shared the details of a new human resources endorsed affiliate that conducts background checks, recruiting, and other services with a discount available to all members.

## H. Santa Clara County Special District Association Member Reports

### 1. **Rancho Rinconada Recreation & Park District--- Steve Wesolowski**

Steve Wesolowski said the District is continuing to serve as many people as it can under COVID-19, which so far is basically lap swimming and swim team, As they enter another tier, they hope to extend their offerings. The District is continuing to work to meet the requirements of LAFCO regarding long-term planning and coordination with the City of Cupertino.

### 2. **El Camino Hospital--- Jonathan Cowan**

El Camino Hospital renewed their transparency certificate in December, and Jon offered to chat with anyone who is interested in getting one. They are continuing their no cost COVID testing program at headquarters and pop up locations.

### 3. **Guadalupe-Coyote Resource Conservation District--- Stephanie Moreno**

GCRCD will shortly open its community grant program cycle, which is open to non-profits that have small projects with a natural resource conservation benefit. Awards can range up to \$5,000. More information can be found at [rcdsantaclara.org](http://rcdsantaclara.org).

### 4. **South Santa Clara Valley Memorial District--- Christine West**

Christine reported that the Gilroy Veterans Hall has been closed for the duration of the COVID-19 pandemic, but has been open for food prep services for homeless individuals, to host a monthly blood bank through Stanford University, and to hold one vaccination clinic for veterans. The District has also begun a bathroom remodel allowing for ADA accessible bathrooms. The District has transitioned consulting positions to District employment, and hopes to open by summer.

### 5. **Cupertino Sanitary District--- Bill Bosworth**

Bill provided an update on the District's sanitary sewer overflows, which have dramatically decreased during the pandemic.



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## **6. Loma Prieta Resource Conservation District--- Peter Van Dyke**

Peter shared growers' concerns on the decade-long drought and wondered if Valley Water has reached out to the growers regarding conservation plans. Linda LeZotte from Valley Water indicated they are prepared for the upcoming dry season, and that they are working with everyone, including the farmers, on how they can conserve.

## **7. Midpeninsula Regional Open Space District--- Pete Siemens**

District office staff is working remotely and field staff has received new protocols to prevent the spreading of COVID-19 virus. Pete mentioned two major projects: One, a contract to remodel the building they bought, with an expected completion of early 2022, and secondly a fire protection and reduction of fuel loads project, with environmental documents currently available for review on their website.

### **I. Review of Action Items and Adjournment**

Request for the number of views the special district website receives and the creation of an ad hoc committee for the new website platform (management and logistics). Vice-Chair Moreno asked members to submit suggestions for a speaker for the next meeting.

The meeting was adjourned at 1:25 PM until the next meeting on Monday June 7, 2021.



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### F2. Financial Report

<b>Balance as of 4/1/2021</b>	<b>\$5,952.27</b>
<b>Withdraws</b>	<b>\$635.30</b>
<i>GoDaddy (Domain Name)</i>	<i>\$40.34</i>
<i>Go Daddy (Website Builder)</i>	<i>\$191.76</i>
<i>Constant Contact (eblast)</i>	<i>\$403.20</i>
<b>Balance on hand as of 4/30/2021</b>	<b><u>\$5,316.97</u></b>



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## F3. Officer Titles

### MEMORANDUM

TO: Board of Directors, Santa Clara County Special Districts Association (SCCSDA)

FROM: Stephanie Moreno, Vice-Chair, SCCSDA

SUBJECT: SCCSDA Elected Officer Titles

DATE: May 20, 2021

During a recent review of the adopted SCCSDA By-laws (attached), we realized we have been using incorrect titles for our officers. To bring us back into conformance with Article IV, Section 2, I'm recommending the SCCSDA Board of Directors approve the following action at its June 7, 2021 meeting:

#### **Recommended Motion:**

*In accordance with the SCCSDA Bylaws, approve the following change in titles from today on for the following SCCSDA officers elected at the March 1, 2021 SSCSDA meeting: the Chair will now be the "President"; the Vice-Chair will now be the "Vice President"; and the Treasurer will now be the "Secretary-Treasurer".*

Please feel free to contact Chair (President) Wesolowski or me if you have any questions.