



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

5770 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

Meeting Agenda

Santa Clara County Special Districts Association

Monday, December 4, 2023

12:00 p.m. - 1:30 p.m.

Join Zoom Meeting:

<https://valleywater.zoom.us/j/9747509355>

Meeting ID: 974 750 9355

Join by Phone:

1 (669) 900-9128, 9747509355#

1. Call to Order

Welcome and Introductions

2. Public Comment

Opportunity for members of the public to make comments (3 minutes/speaker)

3. Flood Preparedness and Flood Safety Resources

Alex Gordon, Assistant Officer for Emergency, Safety, and Security, Valley Water

4. State Legislative Office Updates

Opportunity to hear updates and ask questions of attending legislative staff

5. Business

- a. Discussion and Approval of September 11, 2023 Meeting Minutes (Pages 3-5)
- b. Discussion and Approval of Financial Report (Page 6)
- c. Discussion and Consideration of 2024 Meeting Schedule (Page 7)
- d. Discussion and Consideration of 2024 Budget (Page 8)

6. Partner Agency Reports

- a. Local Agency Formation Commission of Santa Clara County (LAFCO)
 - Neelima Palacherla, Executive Officer
 - Yoriko Kishimoto, Special District Representative on LAFCO
- b. California Special Districts Association (CSDA)
 - Colleen Haley, Public Affairs Field Coordinator, CSDA

7. Santa Clara County Special District Association Member Reports

Officers: Sue Fitzpatrick, President • Helen Chapman, Vice President • Tony Estremera, Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • North Santa Clara Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Valley Sanitation District



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8. Review of Action Items and Adjournment

- a. Action Item Review
- b. Adjourn

The next meeting is scheduled for March 4, 2023.

Officers: Sue Fitzpatrick, President • Helen Chapman, Vice President • Tony Estremera, Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • North Santa Clara Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Valley Sanitation District



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Meeting Minutes

Santa Clara County Special Districts Association

September 11, 2023

12:00 p.m. -1:30 p.m.

1. Call to Order

SCCSDA President Sue Fitzpatrick called the meeting to order at 12:05 p.m.

Members:

Sue Fitzpatrick, Trustee, Saratoga Cemetery District (President)

Helen Chapman, Director, Santa Clara Valley Open Space District (Vice President)

Tony Estremera, Director, Valley Water Board of Directors (Treasurer)

Aaron Quigley, Senior Policy Analyst, Santa Clara Valley Transportation Authority (VTA)

Wayne Lin, Director, Rancho Rinconada Recreation and Park District

Bill Bosworth, Director, Cupertino Sanitary District

Jo Anne "J" Logan, General Manager, Los Altos Hills County Fire District

Jonathan Cowan, Director of Government & Community Relations, El Camino Healthcare District

Peter Van Dyke, Loma Prieta Resource Conservation District

Brian Glass, Assistant Fire Chief, Santa Clara County Central Fire Protection District

Christine West, Executive Director, South Santa Clara Valley Memorial District

Gene Zambetti, Commissioner, Saratoga Fire Protection District

Brandon Kwan, Director, Rancho Rinconada Recreation and Park District

Presenter(s):

Marc Landgraf, External Affairs Manager, Open Space Authority

Attendees (Non-Voting):

Barbara Keegan, Vice Chair, Valley Water Board of Directors

Kyle Packman, Advocacy and Public Affairs Director, CSDA

Neelima Palacherla, Executive Officer, Local Agency Formation Commission of Santa Clara County

Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District

Colleen Haley, Public Affairs Field Coordinator, California Special Districts Association

SCCSDA Support Staff:

Genevieve Yip, Office of Government Relations, Valley Water

Caroline Hernandez, Open Space Authority

2. Public Comment

None.

3. Overview of Open Space Authority

External Affairs Manager Marc Landgraf provided a brief overview of Open Space Authority (OSA), highlighting how OSA cares for watersheds, wildlife, and working lands and how the agency engages diverse communities through urban grant programs, volunteer programs, and community outreach and education. He also reported the Máyyan 'Ooyákma-Coyote Ridge Open Space Preserve opened on August 31st, which features five miles of new trails and provides a three-mile linkage to the Bay Area Ridge Trail.



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4. State Legislative Office Updates

None.

5. Business

a. Discussion and Approval of June 5, 2023 Meeting Minutes

It was moved by Vice President Chapman, seconded by Director Kishimoto, and unanimously carried, that the Board approve the June 5, 2023 meeting minutes.

b. Discussion and Approval of Financial Report

It was moved by Vice President Chapman, seconded by Director Zambetti, and unanimously carried, that the Board approve the quarterly financial report ending on September 11, 2023.

6. Partner Agency Reports

a. Local Agency Formation Commission of Santa Clara County (LAFCO)

Neelima reported on LAFCO's Countywide Fire Service Review, which involves a comprehensive review of fire service and emergency medical service (EMS) provision in Santa Clara County. LAFCO has received extensive comments on this draft report. Consultant is preparing response to comments received and updated the draft report. The draft report will be considered at LAFCO's upcoming meeting on October 4th. LAFCO is welcoming further feedback on the report.

b. California Special Districts Association (CSDA)

Collen Haley, CSDA Public Affairs Field Coordinator, went over the 2023 Special Districts Legislative Days, noting the conference had more attendees they ever had in the history of CSDA. She reported CSDA will host the Special District Leadership Academy Conference on October 22-23, 2023 in Santa Rosa and that the Board Secretary/Clerk Conference will be held on November 6-8, 2023, in Monterey.

7. Santa Clara County Special District Association Member Reports

Director Bosworth reported on the Cupertino Sanitary District's sewer pipe relocation project with Apple. Director Logan reported the Los Altos Hills County Fire District has doubled up the pace of their evacuation routes and road-hardening projects, to provide for escape routes for vehicles coming from one-way roads and better egress for first responders to get in. Director Logan also reported the Los Altos Hills County Fire District has doubled up on hazardous vegetation removal in coordination with residents through their brush chipping and vegetation removal programs. Director Cowan reported El Camino Health will hold its 6th Annual Maternal Mental Health Symposium on September 29, 2023, to bring together maternal mental health experts and advocates to share strategies to advance treatment, enhance access to care, and reduce stigma around the mental health of pregnant and postpartum women in the United States. Director Estremera reported Governor Newsom signed AB 939, which amends the Santa Clara Valley Water District Act to reduce the cost of financing water and flood protection infrastructure projects and to clean up obsolete provisions in the law. Director Keegan reported Valley Water was awarded the WaterSense Partner of the Year Award in recognition of Valley Water's water-saving collaboration, outreach efforts, and programs. Director Kwan reported on the installation of new equipment for Rancho Riconada Recreation & Park District's aquatics program. Director Zambetti provided comments on fire season preparedness coordination. Vice Chair Chapman provided



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comments on the recently opened Máyyan 'Ooyákma-Coyote Ridge Open Space Preserve and on upcoming OSA events. Director

8. Review of Action Items and Adjournment

a. Action Item Review

The September 11, 2023 meeting did not have any action items.

b. Adjourn

The meeting was adjourned at 1:32 p.m. to the next meeting scheduled on December 4, 2023.



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Item 5B. Financial Report

| | |
|--|-------------------|
| Balance as of 9/1/2023 | \$8,393.47 |
| Deposits | +0.00 |
| Withdrawals | -\$667.47 |
| | -121.87 |
| Balance on hand as of 12/1/2023 | \$7,594.13 |



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Item 5C. 2024 Proposed Meeting Schedule

The SCCSDA Board meets quarterly at 12: 00 p.m. on the first Monday of March, June, September*, and December.

March 4, 2024

June 3, 2024

September 9, 2024

December 2, 2024

**The September meeting is rescheduled due to the observance of Labor Day.*

Item 5D: 2024 SCCSDA Budget

Santa Clara County Special Districts Association Projected 2024 Budget

Starting Date: 1/1/2024

| | Beginning | Jan-24 | Feb-24 | Mar-24 | Apr-24 | May-24 | Jun-24 | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Total |
|---|-----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|----------|-------|
| 1 Cash on hand (beginning of month) | 7,594.13 | 7,716 | 9,700 | 9,684 | 8,845 | 8,829 | 8,813 | 8,437 | 8,421 | 8,405 | 8,029 | 7,313 | 7,297 | |
| 2 | | | | | | | | | | | | | | |
| 3 CASH RECEIPTS | | | | | | | | | | | | | | |
| 4 Dues of \$100 and 20 paid memberships | | 2,000 | | | | | | | | | | | | 2,000 |
| 5 TOTAL CASH RECEIPTS | | 2,000 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 |
| 6 Total cash available | 7,594.13 | 9,594.13 | 9,578.13 | 9,562.13 | 8,723.13 | 8,707.13 | 8,691.13 | 8,315.13 | 8,299.13 | 8,283.13 | 7,907.13 | 7,191.13 | 7,175.13 | |
| 7 | | | | | | | | | | | | | | |
| 8 CASH PAID OUT | | | | | | | | | | | | | | |
| 9 Lunches for Meetings | | | | 360 | | | 360 | | | 360 | | | 360 | 1,440 |
| 10 Go Daddy Domain Name | | | | | | | | | | | | | 41 | 41 |
| 11 Constant Contact (annual) | | | | 463 | | | | | | | | | | 463 |
| 12 Conference & Event Fees | | | | | | | | | | 700 | | | | 700 |
| 13 Mileage and Travel Reimbursement | | | | | | | | | | | | | | 0 |
| 14 Banking Expenses | | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 16 | 192 |
| 15 | | | | | | | | | | | | | | 0 |
| 16 Miscellaneous | | | | | | | | | | | | | | 0 |
| 17 SUBTOTAL | | 16 | 16 | 839 | 16 | 16 | 376 | 16 | 16 | 376 | 716 | 16 | 417 | 2,836 |
| 18 | | | | | | | | | | | | | | 0 |
| 19 | | | | | | | | | | | | | | 0 |
| 20 | | | | | | | | | | | | | | 0 |
| 21 | | | | | | | | | | | | | | 0 |
| 22 | | | | | | | | | | | | | | 0 |
| 23 TOTAL CASH PAID OUT | | 16 | 16 | 839 | 16 | 16 | 376 | 16 | 16 | 376 | 716 | 16 | 417 | 2,836 |
| 24 Cash on hand (end of month) | 7,594.13 | 9,578.13 | 9,562.13 | 8,723.13 | 8,707.13 | 8,691.13 | 8,315.13 | 8,299.13 | 8,283.13 | 7,907.13 | 7,191.13 | 7,175.13 | 6,758.13 | |